



## City of Renton - Board of Park Commissioners Meeting Minutes

January 10, 2016 - City Hall – 7<sup>th</sup> floor, Conference Room #726

### 1. CALL TO ORDER

#### In Attendance:

**Members:** Troy Wigestrland, Al Dieckman, Larry Reymann, Tim Searing, and Marlene Winter.

**City Staff:** Leslie Betlach, Cailín Hunsaker, and Roberta Graver

Chair, Troy Wigestrland, called the meeting to order at 4:30 p.m. Roll call was taken. Larry Reymann moved to excuse Cynthia Burns, Marlene Winter seconded. All were in favor, motion carried; excusal was approved. Marlene Winter moved to excuse Avni Mungra, Larry Reymann seconded. All were in favor, motion carried; excusal was approved.

### 2. APPROVAL OF AGENDA

Troy stated that in order to maintain a quorum, the meeting would need to adjourn by 5:30pm. Troy asked for a motion to amend the agenda to accommodate the shortened meeting to reflect the following:

- Move #8c. Administrator's Report, Staff Introductions to 4. Oral Communication/Public Comments
- Table #5a. Board Communication, Benson Hill Community Plan Advisory Board
- Table #5b. Student Report to the February meeting
- Table #7d. Discussion/Action Items Eastside Rail Corridor to the February meeting, and
- Reorder #7 Discussion/Action items to:
  - a. Board Membership, b. Civic Core Update, c. Goals Planning, d. Community Services Status Report.

Tim Searing made the motion to amend the agenda as stated above, Al Dieckman seconded. All were in favor, motion carried; amendment was approved.

### 3. APPROVAL OF MINUTES

Marlene Winter made a motion to approve the November 8, 2016 and December 6, 2016 minutes as distributed, Tim Searing seconded. All were in favor, motion carried; the minutes were approved.

### 4. ORAL COMMUNICATIONS / PUBLIC COMMENTS

Leslie introduced new Community Services Staff: Carrie Nass, Neighborhoods, Resources, and Events Manager and Guy Williams, Human Services Manager.

### 5. BOARD COMMUNICATION

**February Park Board Meeting** - The scheduled February meeting is the 14<sup>th</sup>. Tim Searing moved to change the date of the meeting. After board discussion, February 7<sup>th</sup> was identified as the preferred date, with February 21<sup>st</sup> as a back-up if a quorum cannot be met for the 7<sup>th</sup>. Absent members, Cynthia and Avni will be contacted for their availability. Larry Reymann moved to change the meeting to February 7<sup>th</sup> as the preferred meeting date, and as the back-up February 21<sup>st</sup>, pending board members' availability. Al Dieckman seconded. All were in favor, motion carried. This will be an extended meeting to accommodate the tabled items and complete the goals prioritization.

**Other** – Al and Troy will be reviewing the Park Board Bylaws at a meeting to be scheduled in February. They will be reviewing other city Parks and Recreation Advisory Board bylaws as a reference to updating the City of Renton's Park Board bylaws. Suggestions will be brought to the March meeting. Troy also commented how much he enjoyed the December holiday meeting at the Museum.

### 6. CITY COUNCIL COMMUNICATION

Leslie Betlach shared that Kelly Beymer is at the Mayor's Staff Retreat January 10<sup>th</sup> through 12<sup>th</sup> in preparation for the Council Retreat February 9<sup>th</sup> and 10<sup>th</sup>.

## 7. DISCUSSION / ACTION ITEMS

**Board Membership** – Currently there is one Park Board member vacancy and seven applications on file. After much discussion it was decided that the candidate applications/resumes will be emailed to all board members for review prior to the February meeting. At the February meeting, candidate applications will be discussed to identify successful candidates for the interview process. A subcommittee of up to three members would be identified to interview the candidates in late February. At the March meeting the interview subcommittee will recommend a selection, if one was made. If the board approves, then a recommendation would be forwarded to the mayor for consideration.

**Civic Core Update** – The firm, MIG was hired to evaluate the Civic Core Plan which involves multiple components including data compilation and analysis, and input from multiple public engagement opportunities. Public engagement will involve a Technical Advisory Committee, a Citizen Advisory Committee, three public open house meetings, and Focus Groups. Leslie requested Park Board representation in the “Downtown Civic Activities” themed focus group. This would entail one required 2 to 2-1/2 hour meeting January 26<sup>th</sup> or 27<sup>th</sup> with a recommendation to attend the three public open houses. Marlene and Larry agreed to participate, depending on their availability, as meeting dates are confirmed.

**2017 Goals Planning** – Board members provided suggested agenda topics for 2017 meetings that were collected by the meeting recorder. These topics, along with the suggested topics (on the agenda) and the list of used and unused 2016 topics, will be forwarded to all the board members for final discussion and selection at the February meeting.

**Community Services Status Report (Previously the Park Board Report)** – This internal document is compiled by staff from every Community Services division to produce a 20-30 page quarterly informational document of department activities. This is distributed to the City Council and all of the Community Services advisory committees and boards. Leslie requests the board’s input into the content, format, and value of this document. Board discussion included a general shared agreement that they value the document and agree that it could be shorter ( 1-2 pages long). It was also suggested that ‘infographic’ features could be utilized and a quarterly frequency would be preferred. With board members absent and discussion inconclusive, this topic will continue at the February meeting.

## 8. ADMINISTRATOR’S REPORT– none

## 9. OLD BUSINESS – none

## 10. CORRESPONDENCE- none

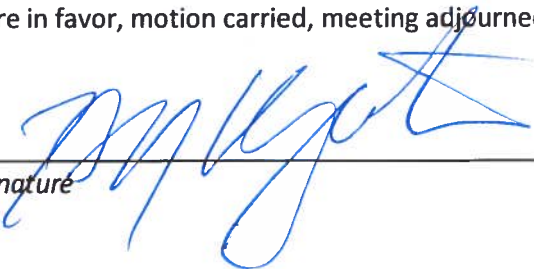
## 11. INFORMATION

- a. Upcoming event flyers were passed out
- b. Parks Commissioners were invited to attend the Community Services “Way to Go” luncheon on January 24<sup>th</sup> at Renton Community Center.

## ADJOURNMENT

A motion was made by Tim Searing and seconded by Marlene Winter to adjourn the meeting at 5:30 pm. All were in favor, motion carried, meeting adjourned.

Signature



Date

3-14-2017